

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of January 27, 2026
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Present: Mayor Dellerba, Trustees McIntyre, Satterly, Stabb, and Clerk Lee. **Absent:** None. **Visitors:** Rick Carrasco, Jr.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes: Motion by Trustee McIntyre, seconded by Trustee Andrews to approve the regular meeting minutes of January 13, 2026, as presented. Ayes – Trustees McIntyre, Andrews, Stabb, Satterly, and Mayor Dellerba; nays – none. Motion carried.

Visitors: Rick Carrasco, Jr. – Mr. Carrasco asked questions regarding the pending vacancy of the Village Street Superintendent position.

Correspondence:

Richard Welch- Mr. Welch, submitted his letter of resignation to Clerk Lee on January 14, 2026. A motion was made by Trustee Stabb, seconded by Trustee McIntyre to accept Mr. Welch’s resignation and the Village of Boonville thanks him for his service and wishes him well on his future endeavors. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

OHSWA- OHSWA’s 2026 budget memorandum was received in the clerk’s office.

NYCOM- NYCOM and Comp Alliance memo.

New Business:

December Treasurer’s Report- Treasurer Kaiding had provided the December Treasurer’s Report to the board via email prior to the meeting. A motion was made by Trustee McIntyre, seconded by Trustee Stabb to approve of the December 2025 Treasurer’s report as presented. Ayes – Trustees McIntyre, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Charter Communications 2026 Franchise Agreement- Clerk Lee presented the agreement to Attorney Young and then to the board for review and comment. After reviewing the document, a motion was made by Trustee Stabb, seconded by Trustee McIntyre to table any action on the franchise agreement until Mayor Dellerba can obtain answers for the questions regarding the agreement. Ayes – Trustees Stabb, McIntyre, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

NYS Gender-Based Harassment Policy- Grant Administrator Kaiding provided the village board with the NYS Gender-Based Harassment Policy for employees for review. A motion was made by Trustee McIntyre, seconded by Trustee Stabb to approve of the NYS Gender-Based Harassment Policy as presented, approve of the implementation of the policy in the employee handbook and copies of the policy to be given to all current employees for inclusion in their employee handbooks. Ayes – Trustees McIntyre, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Village of Boonville and Boonville Fire Company Agreement- Attorney Young drafted an agreement for review by the village board. After review by the board, a motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the agreement between the Village of Boonville and the Boonville Fire Company as presented. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Labella Invoice #289074 – Erwin Park Improvements Project- A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the payment of Labella’s invoice #289074 in the amount of \$555.00 to be paid accordingly. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – Trustee McIntyre. Motion carried.

Other Business:

Executive Session- A motion was made by Trustee Stabb, seconded by Trustee Andrews to enter Executive Session at 8:12PM to discuss a potential matter for litigation. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried. The meeting returned to regular session at 8:43PM. No decisions were made.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee McIntyre to approve the bills of abstract #15 for the General Fund and #51 for the Capital Project at WWTP and payrolls for the weeks of: January 11th and 18th as presented. Ayes – Trustees Stabb, McIntyre, Satterly, Andrews and Mayor Dellerba; nays – none; motion carried.

General Fund	Abs #15	\$14,737.09	Vouchers: #361-369
Capital Project at WWTP	Abs 51	\$7,275.00	Voucher: #51

Adjournment: There being no other business, a motion was made to adjourn at 8:44PM by Trustee Stabb, seconded by Trustee Andrews. Ayes – Trustees Stabb, Andrews, McIntyre, Satterly and Mayor Dellerba; nays – none. Motion carried.

Wendy Lee

Wendy Lee, Village Clerk