

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of April 14, 2026
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Present:

Mayor Dellerba, Trustees Andrews, Satterly, Stabb, Treasurer/Grant Administrator Lisa Kaiding, Street Superintendent, Thomas Cullings, Police Chief David Olney, Fire Chief David Pritchard, Jr., Firefighter Nick Amicucci, WWTP Employee Zachary Kirkbride, Attorney Young, present at 7:12PM and Clerk Lee. **Absent:** Trustee McIntyre.

Visitors: John Healt – NOCCOG-briefly discussed the April announcements.

Meeting: Mayor Dellerba called the meeting to order and opened the Public Hearings for the 2026-27 Proposed Village Budget and the Proposed 5% Sewer Rate Increase at 7:00PM.

Minutes:

Motion by Trustee Stabb, second by Trustee Satterly to approve the March 23, 2026, workshop minutes as presented. Ayes – Trustees Satterly, Stabb, Andrews, and Mayor Dellerba; nays – none. Motion carried.

Correspondence:

NYS DEC Notice of Violation- The village received this mailing addressing the overflow event that took place March 8-9, 2026, at the WWTP. Employee Zachary Kirkbride noted that the manhole outside the influent building was overflowing. The overflow ended up being a plugged bar screen due to excessive debris because of the recent snowmelt and rain. The bar screen was immediately cleaned, and the discharge ceased around 6:20AM on March 9, 2026. Per the village's SPDES permit with NYS DEC, the event was to be reported electronically, within 2 hours of the event being noted and the employees failed to use the NY-Alert, the electronic notifications system approved by DEC, to report the discharge of untreated or partially treated sewage within 2 hours of discovery of the event.

Anonymous Letter Regarding Dogs- An anonymous letter was received in the clerk's office regarding some dogs within the village that are loose, making it difficult for pedestrians to walk through without being approached by the dogs.

Visitors: NYS Canal Authority Property -Mr. Andrew Bailey, surveyor for LaFave, White & McGivern, LS PC, spoke briefly about a small area of land that Ms. Kim Skerpon is interested in purchasing from the NYS adjacent to her property that she already owns. This small area would provide more parking for Ms. Skerpon's tenant, Mr. Joshua Fitzgerald of Lake Effect Tech. Mr. Bailey also spoke about the NYS Canal Authority's offer to the Village of Boonville to purchase the feeder pond at a cost of \$3,500.00. The board briefly discussed this and no decisions were made.

Department Reports:

Grants & Treasurer- Grant Administrator/Treasurer Kaiding stated that she had a phone call from Ms. Brittany Lewis, Physical Education teacher at ACS Schools, requested to use the village's canoes for a canoeing unit in their PE classes. A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve of the request as presented. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

The following payment applications from the WWTP Capital Project were presented to the board for review:

CO Falter Const. Corp.	Payment App. No. 9	\$556,225.00
SC Spencer Electric, Inc.	Payment App. No. 7	\$84,801.75
Avolio Bros., LLC	Payment App. No. 4	\$33,877.00

A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the payment applications as presented and authorize Mayor Dellerba's signature on each of the payments. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Summit Street Bridge update: tentatively the project will go out for bid in the fall of 2026, be awarded and work slated to begin in the early spring of 2027. Permanent easements will need to be obtained prior to the start of work.

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Police- Chief Olney presented his March report to the board prior to the meeting. In the month of March: the department handled 236 of the 253 calls for service. Organization of the department continues; the department is waiting for the NYSP TRaCS (Traffic and Criminal Software) unit to come and upgrade the equipment; Chief Olney is continuing to revamp the police department's policy and procedures manual; Chief Olney continues to apply for grants for the department.

The following resolution was presented to the board for consideration:

RESOLUTION NO. 3-2026

Village of Boonville
Resolution to Discontinue School Traffic Officers Services

WHEREAS, the Village of Boonville has historically provided School Traffic Officers to direct pedestrian and vehicular traffic, both before the start of the school day and at the conclusion of the school day;

WHEREAS, the Village of Boonville has decided to discontinue this service due to the lighted crosswalk signage now in place to assist pedestrians and vehicular traffic and the salary expenses associated with providing such service;

NOW THEREFORE, the Village of Boonville will no longer provide School Traffic Officers to direct pedestrian and vehicular traffic effective June 30, 2026.

Ayes – Mayor Dellerba, Trustees Andrews, Satterly and Stabb.

Nays – None.

Absent: Trustee McIntyre.

Wendy A. Lee

Wendy A. Lee – Village Clerk

A copy of this resolution shall be provided to the Adirondack Central School District immediately upon its passage.

Dated: April 14, 2026

After some discussion by the board a motion was made by Trustee Andrews, seconded by Trustee Satterly to approve of Resolution No. 3-2026 – “Resolution to Discontinue School Traffic Officers Services” as presented. Ayes – Trustees Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

Streets/Sewers- In the month of March Supt. Cullings stated the street department has been picking up green waste from the curbs around the village; interviews were conducted for a full-time laborer position; employees Ryan Lampman and Phillip Jones both took their road tests for a CDL license; patched a lot of potholes and hauled stone for the Transfer Site.

Thornton Avenue needs paving, however, the water lines underneath the street need replacement.

WWTP- 43.26 tons of sludge were produced by the WWTP and sent to the Ava Landfill in the month of March; two overflow events occurred inside the plant and one overflow event occurred outside the plant; employee Dylan Yager has taken a genuine interest in the wastewater field; Jim Rathbun was on site for 34.60 hours in March; construction continues on the Capital Project.

Transfer Site- No report.

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Fire- Chief Pritchard submitted his March 2026 report and his 2025 annual report to the board ahead of the meeting via email. In the month of March, a total of 5 calls for service were received: 3 calls were answered in the Village and 2 were attended in the Town of Boonville.

Zoning & Codes- CEO/ZEO Doolittle provided the March report via email, for the board to review. During the month of March CEO/ZEO Doolittle conducted 3 site inspections and 3 site visits. Local laws are being reviewed by the police department for comment. CEO/ZEO Doolittle stated that people need to be reminded of property maintenance and the rules for getting their green waste accepted for disposal by the village; working on fire and property maintenance inspections; next open house for the Comprehensive Plan is Tuesday, April 28th from 5:00PM-7:00PM.

Old Business: None.

New Business:

2026-27 Proposed Village Budget:

General Fund:

Taxable Assessment Value:	\$55,407,632.00
Tax Levy:	\$708,765.00
Tax Rate:	12.791830
Tax Rate Increase:	1.02%

	<u>Appropriations</u>	<u>Estimated Revenue</u>	<u>Amount to be Raised by Tax</u>
General Fund	\$1,769,604.53	\$1,769,604.53	\$708,765.00
Transfer Site	\$264,100.00	\$264,100.00	0.00
Wastewater Treatment Plant	\$385,500.00	\$385,500.00	0.00

A 3% cost adjustment for salaries has been selected for village employees based on the current consumer price index for the region.

<u>Municipal Commission</u>	<u>Operating Revenues</u>	<u>Operating Expense</u>	<u>Other Expense</u>
Electric	\$7,204,200.00	\$6,903,460.00	\$300,740.00
Water	\$275,400.00	\$217,300.00	\$58,100.00

2026 Proposed Sewer Rate Increase 5%:

PROPOSED SEWER RATES FY-2026-27
5% increase

Current Rates	RATE	LATE PAYMENT
First 5M Gallon	\$55.18 (Min Chg.)	\$61.30 (Min Chg.)
Over 5M (I) Gallon	5.72 Per M	6.35 Per M
Over 5M (O) Gallon	6.25 Per M	6.94 Per M
Proposed Rates	RATE	LATE PAYMENT
First 5M Gallon	\$57.94 (Min Chg.)	\$64.37 (Min Chg.)
Over 5M (I) Gallon	6.00 Per M	6.66 Per M
Over 5M (O) Gallon	6.56 Per M	7.28 Per M

Billing Period - Three Months – Feb, May, Aug, Nov
M - 1,000 Gallons
I - Inside Village
O - Outside Village

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Mayor Dellerba asked for any final comments or questions regarding the 2026-27 Proposed Village Budget and the Proposed 5% Sewer Rate Increase. There being no comments or questions from the public, Mayor Dellerba closed the public hearings at 8:03PM.


2026-27 Proposed Village Budget and 2026-27 Proposed Sewer Rate Increase of 5%- A motion was made by Trustee Stabb, second by Trustee Andrews to approve of the 2026-27 Proposed Village Budget and the 2026-27 5% sewer rate increase as presented. The new sewer rates will be effective with the August 2026 billing cycle. Ayes – Trustees Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Executive Session- A motion was made by Trustee Stabb, seconded by Trustee Satterly to enter Executive Session at 8:10PM to discuss an employee's work status and to discuss the possibility of hiring a new employee. All meeting attendees exited the meeting at this time, except for Superintendent Cullings and Attorney Young. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried. The meeting returned to regular session at 9:00PM. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve hiring Mr. Ryan Williams as a full-time laborer. Mr. Williams' starting pay will be \$21.61 per hour and he will have a 6-month probation beginning with his first day of work. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the following bills of Abstracts #20 for the General Fund, Transfer Site Fund, WWTP Fund #12 for the Trust & Agency Fund and Abstract #54 for the WWTP Capital Project and the payrolls for the weeks of: March 22nd, 29th, and April 5th.

Gen. Fund	Abs #20	\$31,180.81	Vou: #449-482
Transfer Site	Abs #20	\$3,224.47	Vou: #86-91
WWTP Fund	Abs #20	\$12,818.16	Vou: #136-153
Trust & Agency	Abs #12	\$1,972.54	Vou: #31-33
WWTP Capital Project	Abs #54	\$704,892.65	Vou: #87-92

Adjournment: There being no other business, a motion was made to adjourn at 9:12PM by Trustee Stabb, second by Trustee Satterly. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.


Wendy Lee, Village Clerk

