

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of April 23, 2024
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Present: Mayor Dellerba, Trustees Andrews, Brach, Satterly, and Stabb, Treasurer Kaiding, and Clerk Lee. **Absent:** None. **Visitors:** None.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes: Motion by Trustee Brach, seconded by Trustee Stabb to approve the regular meeting minutes of April 9, 2024. Ayes – Trustees Brach, Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Visitors: Brit Basinger of LaBella Associates- Mr. Basinger briefly discussed with the board their desired direction of the Erwin Park renovation project. Mr. Basinger asked for any comments or changes that the board would like to see in the proposed project. The board stated that they would like to see the amphitheater seating expanded to seat approximately 100 guests. A motion was made by Trustee Stabb, seconded by Trustee Brach to move forward with the next phase of schematic design, design development and construction documents and technical specifications will follow. Ayes – Trustees Stabb, Brach, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Correspondence:

Erwin Park Field Usage Requests-

North Country Community Soccer- Mr. Matt Lastowski submitted an Erwin Park field use request via email. Mr. Lastowski stated in his request his soccer league would be looking to utilize the field from August 18 - October 27, 2024. On Sundays from noon – 6:00PM and Mondays-Fridays from 5-9:00PM.

Adirondack Central School Athletic Dept.- Mr. Michael O'Donnell submitted an Erwin Park field use request via email. Mr. O'Donnell stated in his request that the school teams would be looking to utilize the field at various times during the 2024-25 school year for various sports teams. The ACS school has already provided a certificate of insurance.

Boonville Girls Softball- Ms. Ashley Zeigler submitted an Erwin Park field use request via email. Ms. Zeigler stated in her request the softball league would be looking to utilize the field from May 1 – June 30, 2024. Ms. Zeigler stated that they would be conducting practice and games from 5-8:00PM Monday – Friday and may also have some games from 9:00 – 12:00PM on Saturdays.

A motion was made by Trustee Stabb, seconded by Trustee Brach to approve of all of the field usage requests as presented, contingent upon the receipt of a certificate of insurance from each league prior to the start of the field use, naming the Village of Boonville as additionally insured. Ayes – Trustees Stabb, Brach, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Black River Valley Business & Community Alliance (BRVBCA)- Mr. Josh Fitzgerald, President of the BRVBCA, submitted an email request to be considered for a portion of the Village of Boonville 2024 Economic Development Funds to help grow their Annual Back to School Backpack Drive in August 2024. After a brief discussion by the board, a motion was made by Trustee Brach, seconded by Trustee Andrews to deny the BRVBCA request for funds as presented. Ayes – Trustees Brach, Andrews, Satterly, Stabb and Mayor Dellerba; nays – none. Motion carried.

New Business:

Wage Schedule- Mayor Dellerba proposed a wage schedule for all DPW workers, Police Officers and School Traffic Safety Officers to potentially be implemented into the 2024-25 village budget. After review of the proposed wage schedule and a brief discussion by the board, a motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the wage schedule for DPW workers, Police Officers and School Traffic Safety Officers as presented. Ayes – Trustees Stabb, Satterly, Andrews and Mayor Dellerba; nays – Trustee Brach. Motion carried.

Other Business:

2024-25 Tentative Village Budget- A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of the 2024-25 tentative village budget as presented. Ayes – Trustees Brach, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

3.1% Proposed Sewer Rate Increase- A motion was made Trustee Stabb, seconded by Trustee Brach to approve of the 3.1% sewer rate increase as presented, to be effective with the August 2024 sewer billing. Ayes – Trustees Stabb, Brach, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

March Treasurer's Report- Treasurer Kaiding presented the March treasurer's report to the village board prior to the meeting. A motion was made by Trustee Andrews, seconded by Trustee Stabb to accept the March treasurer's report as presented. Ayes – Trustees Andrews, Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

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Police Officers- Two police officer applicants were interviewed on Monday, April 22, 2024 by Mayor Dellerba and Police Commissioner/Trustee Andrews. After some discussion, a motion was made by Trustee Andrews, seconded by Trustee Stabb to approve of the hire of Maxwell Darman and Joseph Serrano and the village will sponsor them for the Phase II Police Academy, when working for the village in police capacity during the duration of their phase academy and FTO training, they will each be paid \$20.00 per hour worked. Ayes – Trustees Andrews, Stabb, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll: A motion was made by Trustee Stabb, seconded by Trustee Brach to approve the bills of abstract #22 and payrolls for the weeks of: April 7th and 14th as presented. Ayes – Trustees Stabb, Brach, Satterly, Andrews and Mayor Dellerba; nays – none; motion carried.

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| General Fund | Abs #22 | \$8,872.86 | Vouchers: #477-490 |
| WWTP Fund | Abs #22 | \$9,156.36 | Vouchers: #127-132 |
| Transfer Site Fund | Abs #22 | \$55.56 | Voucher: #100 |
| Capital Project @ WWTP | Abs #29 | \$1,727.00 | Voucher: #32 |

Adjournment: There being no other business, a motion was made to adjourn at 8:45PM by Trustee Brach, seconded by Trustee Stabb. Ayes – Trustees Brach, Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk