

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of June 11, 2024
Page 1 of 3

Present:

Mayor Dellerba, Trustees Andrews, Brach, Stabb and Satterly, Treasurer/Grant Administrator Lisa Kaiding, OIC Robenski, Fire Chief David Pritchard, Jr., Firefighter, Transfer Site Foreman James Brach, Attorney Young and Clerk Lee. Absent: None. Visitors: Joe Rowlands of NOCCOG, Maxwell Darman, Pamela Darman, PD Patrolman Joseph Serrano, William Powis, Charles Domville, Rodney Grower, Eric Thayer, Adam Stocklosa, and Kathy Crofoot.

Meeting: Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Minutes:

Motion by Trustee Stabb, seconded by Trustee Brach to approve the T/V ATV Public Information Meeting minutes and the Regular meeting minutes of May 28, 2024 as presented. Ayes – Trustees Stabb, Brach, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Visitors:

Police Department New Hire- OIC Robenski presented Mr. Maxwell Darman for a ceremonial swearing-in as a part-time police officer for the village. Mr. Darman will begin supervised patrol duties and field training with the Village of Boonville Police Department upon completion of Phase II of the Police Academy.

William Powis- Mr. Powis spoke of his concerns of the lack of police presence around the village.

Rodney Grower- Mr. Grower spoke briefly on behalf of the NOCATV (Northern Oneida Co. ATV) Club. Mr. Grower stated that the club was willing to provide additional information regarding ATV travel if the board needed it.

Kathy Crofoot- Ms. Crofoot expressed her concern over the possibility of the passage of an ATV travel law within the village.

NOCCOG – Joe Rowlands- Mr. Rowlands mentioned several items from the June NOCCOG newsletter.

Correspondence: ACSD Summer School Principal- Ms. Ashlyne Czepiel of the Adirondack Central Summer School Program respectfully requested the Village's continuing support in assisting the funding of the Wildcat summer program.

Department Reports:

Grants & Treasurer- Treasurer Kaiding presented the board with her Grant Report prior to the meeting:

NY Forward- Treasurer Kaiding and Mayor Dellerba participate in CORE meetings every Wednesday morning. The consultants want to hear public projects that the Village wishes to do. Village street lighting is a part of a large project for Main Street.

Erwin Park Project- La Bella Group sent a plan for review by the board. Other items in the grant: tennis court resurface/pickleball court – should get moving on this to obtain quotes.

Summit Street Bridge- A Flood Mitigation grant application was submitted to Oneida County for \$525,000 – they requested that the village lower – a new request document was sent for \$275,000.

Grants Applied for and Pending-

- Summit Street – Flood Mitigation grant application in to the county for \$275,000.00.
- Fire Dept. – FEMA Assistance to Firefighters (AFG) grant application submitted on 3/7/24 for \$72,225.00 for PPE.
- NY Restore – 210 Grove Street – West Dacks, II – demo 2 buildings – roof/lighting in main building.
- NNY Community Foundation – Sawyer Funds – Applied for \$3,800.00 to purchase 2 accessible water fountains with bottle refill area for the park – 1 free standing and 1 wall mount.
- National Grid – Had to complete a grant application for \$5,000.00, that we were promised.

ADMINISTERING:

1. \$3,000,000 grant; \$4,372,000 loan - USDA/RD
2. \$1,000,000 -DEC WQIP
3. \$2,200,000 -EFC PF
4. \$431,223 -OC Main Street grant (50/50 match)
5. \$100,000 -OC Flood Mitigation – Lansing Place (25% match) – **remaining**
6. \$31,769 -ARPA remaining (furnaces Fire Co & Street Dept.) 2024-25 budget
7. \$328,124 -NYS Parks (75 grant/25 match) = \$437,498.67
8. \$10,000 -Iroquois Gas Transmission Systems - towards amphitheater construction
9. \$40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match)

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**Meeting of June 11, 2024
Page 2 of 3**

10. \$971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024
MUST FIND OTHER FUNDING FOR THIS PROJECT – around \$630,000
2-8-2024 Grant Application sent to OC Flood Mitigation for \$275,000
11. \$4,000 – Bullet Proof Vest grant for Boonville PD – **PD to order**
12. \$4.5 Million Dollars! Boonville is now known as a **NY FORWARD COMMUNITY!!**

Police- OIC Robenski presented his monthly report to the board prior to the meeting. In the month of May, a total of 170 calls for service were answered. Ptlm. Joseph Serrano has completed Phase 2 of the academy and is now in the FTO program. Ptlm. Maxwell Darman has completed Phase 1 and is now in Phase 2 which will be completed on June 14, 2024. We wish to thank Auxiliary Police Captain David Smith and Auxiliary Officer Steven Schleicher for their valuable assistance during the Best of Boonville Car Show.

Streets- Supt. Welch presented his report to the board ahead of the meeting. Green waste pick-up continues, worked on park bathroom, installed shade pavilion at park; fixed road washouts and filled them in with millings; dug footer for Transfer Site for new retaining wall; cleaned out culvert on Evergreen Drive; cleaned street department. Mayor Dellerba asked Supt. Welch to enter one or two trucks in the Touch A Truck event on Saturday, August 4, 2024 for the Back-to-School Block Party 10AM – 2PM. Supt. Welch will arrange to have trucks at the event.

WWTP/Sewers- A report was received for the month of May was compiled by Ken Scherrieble, Lucas Kafka and Jim Rathbun and emailed to the board for review. Belt press is running well; no hauler activity for May 2024; 12.42 tons of sludge was sent to the Ava Landfill in May; no overflow events in May; Tom Cullings continues to cross train at the WWTP; 1,530 feet of sewer main has been jetted so far this year; Lucas performed the following mark-outs in May: 13 Lansing Place, 101 Aubrey Ave., 104 Seiter St., Erwin Library charging station, 316 Charles St., 113 Boon St., 161 West St., 104 Schuyler St., and 104 Water St., Jim Rathbun was on site for 22.87 hours in May; the WWTP received delivery of the new Ferris lawn mower; the belt pulleys were turned around on the blower system – it is operating properly now; Lucas attended the 2024 NYRWA Annual Meeting & workshop at the Turning Stone May 20-22; James De Care of Camden Group is performing weekend duties for the summer.

Parks- Need to explore alternative means of recycling splash pad water to cut down on cost of water usage and relieve some burden of call for water from municipal water system. Summer Park Maintenance workers – one applicant thus far – further discussion tabled until next meeting.

Transfer Site- Dolan Construction poured footer last week and rebar was installed for the concrete retaining wall.

Fire- The fire report was submitted via email prior to the meeting. In the month of May, a total of 14 calls were answered for service: 7 calls were in the Village and 7 were attended in the Town of Boonville. Mayor Dellerba asked Fire Chief Pritchard if the department would be able to send a fire truck or two to the Touch a Truck event on Saturday, August 4, 2024 from 10AM – 2PM for the Back-to-School Block Party. Chief Pritchard said they would send a truck to the event.

Zoning & Codes- CEO/ZEO Doolittle provided a May report via email, for the board to review. During the month of May, CEO/ZEO Doolittle conducted 4 inspections; 4 site visits; issued 0 zoning permits; 1 building permit; and received 3 complaint violations. CEO/ZEO Doolittle will be in training for all Fridays in 2024; a letter has gone out to the owner of 110 E. Schuyler Street regarding: Unsafe Structure; property maintenance sidewalk repairs for a walkable village (Comprehensive Plan); and fire and property maintenance inspections continue to be performed.

Old Business:

Employee Health Insurance Stipend Proration- Topic was briefly discussed by the board and Attorney Young will draft a revision to the health insurance stipend portion of the employee policy and procedures manual for board review.

Parking Violation Local Law No. 1-2024- A Public Hearing has already been set for Tuesday, June 25, 2024 at 6:45PM.

New Business:

WWTP Capital Project Bond Resolution Addendum- This bond has increased from 2019 – \$9,800,000, 2022 – increased to \$12,500,000 and 2024 increased to \$18,000,000. A motion was made by Trustee Stabb, seconded by Trustee Brach to approve of the addendum to the Bond Resolution to increase the Bond for the Capital Project at the WWTP from \$12,500,000.00 to \$18,000,000.00. Ayes – Trustees Stabb, Brach, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

WIIA – NYS EFC Resolution- A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the WIIA NYS EFC Resolution Authorizing the Mayor of the Village of Boonville to sign a Water Infrastructure Improvement Act Grant Application. Ayes – Trustees Stabb, Satterly, Andrews, and Brach; nays – none. Motion carried.

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of June 11, 2024
Page 3 of 3

Village Noise Ordinance – Chapter 246 of the Village Code- OIC Robenski stated that he had received several complaints of violations of the village’s noise ordinance. After some discussion by the board, a motion was made by Trustee Brach, seconded by Trustee Andrews to propose an amendment to the noise ordinance to modify the time from 7:00AM – 11:00PM to 7:00AM – 10:00PM. Ayes – Trustees Brach, Andrews, Satterly, Stabb, and Mayor Dellerba; nays – none. Motion carried. The Public Hearing on the Amendment to the Noise Ordinance will be held on July 9, 2024 at 6:45PM.

ACS - Connected Community Schools – Walker Koagel- Mr. Koagel respectfully requested that Mayor Dellerba and the village board consider allowing some of the village’s DPW, Police and Fire vehicles be put on display at the Touch a Truck event to be held on Friday, July 19th at the Boonville Community Harvest Farmers Market, at a time TBD. A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of the placement of the village vehicles at the Boonville Community Harvest Farmers Market on Friday, July 19, 2024 at a time TBD. Ayes – Trustees Brach, Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Employee Health Ins. Stipend- Some discussion ensued regarding the village employee health insurance stipend granted to employees in lieu of the health insurance plan offered by the village. A motion was made by Trustee Brach, seconded by Trustee Andrews to approve of an amendment to the verbiage of the employee handbook chapter 807 – Medical Insurance Buy-Out to include prorated amounts to be given to an employee upon hire and separation of employment. Ayes – Trustees Brach, Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried. Attorney Young will draft the amendment for passage at a future board meeting.

Sewer Credit – 112 Thornton Avenue- A one-time sewer credit was requested for 112 Thornton Avenue for the filling of a swimming pool. A motion was made by Trustee Brach, seconded by Trustee Stabb to grant a one-time sewer credit in the amount of \$27.25 or 5,000 gallons for the residents of 112 Thornton Avenue. Ayes – Trustees Brach, Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

Boonville Area Chamber of Commerce Request- Chamber of Commerce President David Leffingwell respectfully requested that the board allow the Clark’s Mills Band to utilize the Little Village Park gazebo for a concert on Saturday, August 10th at 1:00PM. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the band concert to be held at the Little Village Park gazebo on Saturday, August 10th at 1:00PM. Ayes – Trustees Stabb, Satterly, Andrews, Brach and Mayor Dellerba; nays – none. Motion carried.

Executive Session- A motion was made by Trustee Stabb, seconded by Trustee Brach to enter Executive Session at 8:17PM to discuss matters pertaining to a particular employee’s work history. All exited the meeting at this time with the exception of Attorney Young and Treasurer Kaiding. The meeting returned to regular session at 8:39PM, no decisions were made.

Village Fiscal Year-End Transfers- A motion was made by Trustee Stabb, seconded by Trustee Satterly to authorize Treasurer Kaiding to transfer the unappropriated fund balance necessary to pay the fiscal year-end bills as indicated. Ayes – Trustees Stabb, Satterly, Andrews, Brach and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll- A motion was made by Trustee Stabb, seconded by Trustee Brach to approve the bills of abstract #1, and #1 – Trust & Agency and the payrolls for the weeks of: May 26th and June 2nd, and as presented. Ayes – Trustees Stabb, Satterly, Andrews, Brach, and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #1 \$30,943.12	Vou: #1-31
WWTP Fund	Abs #1 \$8,689.45	Vou: #1-11
Transfer Site	Abs #1 \$2,898.41	Vou: #1-8
Trust & Agency	Abs #1 \$2,792.95	Vou: #1-3

Adjournment: There being no other business, a motion was made to adjourn at 8:43PM by Trustee Brach, seconded by Trustee Andrews. Ayes – Trustees Brach, Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.



Wendy Lee, Village Clerk