

**Village of Boonville Board of Trustees**  
**13149 State Route 12**  
**Boonville, NY 13309**

**Meeting of September 10, 2024**  
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**Present:**

Mayor Dellerba, Trustees Andrews, Brach, Stabb and Satterly, Treasurer/Grant Administrator Lisa Kaiding, Fire Chief David Pritchard, Jr., Nick Amicucci, Street Superintendent, Richard Welch, Transfer Site Foreman James Brach, and Clerk Lee.

**Visitors:** Robert and Rebecca Lewis, Kristin Fey, Brian and Sara Fetterly, Bailey Wadsworth, Eugene Hayes, Jerry Britton, Dina Olmstead, Bonnie Snyder, Cameron Kaiding, Rebecca Jackson, Rodney Grower, John Health of NOCCOG.

**Meeting:** Mayor Dellerba called the meeting to order at 7:00 PM with the Pledge of Allegiance.

**Minutes:**

Motion by Trustee Brach, seconded by Trustee Satterly to approve the Public Hearing minutes and the workshop minutes of August 27, 2024 as presented. Ayes – Trustees Brach, Satterly, Stabb, Andrews and Mayor Dellerba; nays – none. Motion carried.

**Visitors:**

Rodney Grower for NOCATV- Mr. Grower spoke briefly regarding the proposed ATV travel through the Village of Boonville. Mr. Grower provided the village with new updated maps for review. Town Supervisor Stocklosa has been in contact with Andrew Dear, Oneida County Attorney regarding same.

Eugene Hayes- Mr. Hayes stated that he felt the trees in the Little Village Park were in need of trimming.

Jerome Britton- Mr. Britton expressed his concern over several residences in the village in need of attention through codes violations and disrepair.

John Healt of NOCCOG- Mr. Healt mentioned several items in the September NOCCOG newsletter.

**Correspondence:**

NOCCOG Annual Dinner Meeting- This year's annual dinner and meeting will be held at the Woods Valley Ski Area on Thursday, October 24, 2024. Interested board members need to contact Clerk Lee before October 18<sup>th</sup>.

**Department Reports:**

Grants & Treasurer- Treasurer Kaiding presented the board with her Grant Report prior to the meeting:

Treasurer Kaiding was contacted by a developer regarding the board's interest in selling Village property – south of the offices – if this is a consideration, would someone please call them?

NY Forward- Treasurer Kaiding stated that 31 applications were received for the NY Forward program. The applications will be reviewed by the LPC and the consulting firm LaBerge and then their recommendations will be passed on to the Department of State for award decisions.

MVEDD- \$10,000 grant awarded from energy tasks performed – LED lighting is on the list for Erwin Park and the Little Village Park if there is enough. Treasurer Kaiding asked Municipal Commission Superintendent Rob Schneider for estimates and to review the inventory of the parks' lighting.

Oneida County Main Street program- Welcome Wall refurbishment has started; walkway paving bid – 1 bid received:

Mill Creek Trucking, LLC                      \$73,500.00

A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of the Walkway Bid as submitted by Mill Creek Trucking, LLC. Ayes – Trustees Brach, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Erwin Park Project- La Bella Group working on final design plan; tennis court resurface/pickleball court – should be moving on this to get quotes.

Capital Project WWTP- Nothing to report.

Grants Applied for and Pending-

- Summit Street – Flood Mitigation grant application in to the county for \$275,000.00 – **APPROVED!**
- National Grid – Had to complete a grant application for \$5,000.00, that we were promised. **APPROVED!**

**ADMINISTERING:**

1. Capital Project at WWTP
2. \$3,000,000 grant; \$4,372,000 loan - USDA/RD
3. \$1,000,000 -DEC WQIP
4. \$2,200,000 -EFC PF
5. \$431,223 -OC Main Street grant (50/50 match)
6. \$42,950 -OC Flood Mitigation – Lansing Place (25% match) – **remaining**
7. \$31,769 -ARPA remaining (furnaces Fire Co & Street Dept.) 2024-25 budget
8. \$328,124 -NYS Parks (75 grant/25 match) = \$437,498.67
9. \$10,000 -Iroquois Gas Transmission Systems - towards amphitheater construction
10. \$40,500 -EFC Smart Growth – update Village/Town Comprehensive Plan (25% match)
11. \$971,000 -BRIDGE NY - Summit Street culvert that carries Mill Creek (0 match) – 2024  
MUST FIND OTHER FUNDING FOR THIS PROJECT – around \$355,000  
OC Flood Mitigation Grant for \$275,000 – **APPROVED!**
12. \$4,000 – Bullet Proof Vest grant for Boonville PD – **PD to order**
13. \$4.5 Million Dollars! Boonville is now known as a **NY FORWARD COMMUNITY!!**

Police- OIC Robenski presented his monthly report to the board prior to the meeting. In the month of August, a total of 227 calls for service were answered. Woodsmen’s Field Days parade was a success with no issues reported. Officer Montegari was in charge of the detail and did an excellent job coordinating all the efforts. New crossing guard Wendy Schultz has received training and is performing her duties at the intersection of Post and Ford Streets. The Police Department applied for the federal Edward Burns Memorial Justice Assistance grant and were awarded \$55,543.00 for a vehicle, AED, first aid equipment and two portable radios. We are in the selection process for equipment at this time. Officer Mike Inman secured this grant.

Streets/Sewers- Supt. Welch presented his report to the board ahead of the meeting. Green waste collection; hauled sand; assisted Woodsmen’s; met with Koester on rebuilding the pump station, which is considered an emergency repair – work will begin on 9/12; worked with Skanex, the company hired to camera and perform the slip-lining of the sewer lines on Thornton Avenue – two new sewer manholes need to be installed there to complete the project; 2012 GMC 3500 truck with 9’6” plow on it yielded \$5,500.00 on the Auctions International web site. A motion was made by Trustee Brach, seconded by Trustee Andrews to counter-offer the bidder \$7,350.00, and furthermore, permission is given to Street Superintendent to negotiate the price if necessary. Ayes – Trustees Brach, Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried. Supt. Welch obtained a quote for an emergency repair of the Industrial Park pump station. The quote, provided by Koester Associates, is \$15,912.00 for the rebuilding of the pump station. A motion was made by Trustee Brach, seconded by Trustee Stabb to approve of quote as presented and to move forward with the repairs as necessary. Ayes – Trustees Brach, Stabb, Satterly, Andrews and Mayor Dellerba; nays – none. Motion carried.

WWTP- August activity report was presented via email to the board ahead of the meeting. Belt press was running well for the month; no hauler activity in the month of August; 32.12 tons of dewatered sludge was sent to the Ava Landfill; there was one overflow event; Tom Cullings is continuing cross training at the plant; 3,200’ of sewer line has been jetted so far this year; Lucas had performed mark outs early in August and there were no sewer calls this month; Jim Rathbun of Camden Group was on site for 51.4 hours in June; WWTP is now using Converse Labs of Watertown to collect samples for permit in August and are quite satisfied with the results; the second aeration blower had an electrical issue and had to be removed and sent out for evaluation and repair; James Decare of Camden Group is performing weekend duties for the summer; Nathan Majewski began working for the Village at the WWTP on August 26<sup>th</sup>, he seems enthusiastic about the opportunity; digester #2 is now empty and in need of cleaning with a vac truck; Street Supt. Rick Welch said he would contact OHSWA about having them perform the task; Ken Scherrieble contacted Mike Bocchi of NYSDEC about the disposal of the digester grit and will devise a plan for disposal.

Parks- No report.

Transfer Site- No report.

Fire- The August fire report was submitted via email prior to the meeting. In the month of August, a total of 11 calls were answered for service: 3 calls were answered in the Village; 5 were attended in the Town of Boonville; and 3 were attended in the Town of Leyden. Chief Pritchard presented 3 quotes to the board for turn-out gear that the Fire Department intends to purchase with the grant funds. Each quote is for one complete set of turn-out gear, which includes: coat, pants, helmet, and boots:

Jerome Fire Equipment	\$3,595.00
Fire-End & Croker Corp.	\$4,079.76
JPB Fire Sales, LLC	\$3,653.60

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A motion was made by Trustee Brach, seconded by Trustee Andrews to accept the lowest bid of \$3,595.00 as provided by Jerome Fire Equipment and, furthermore, approval to purchase the 17 sets of turn-out gear with the grant funds. Ayes – Trustees Brach, Andrews, Satterly, Stabb, and Mayor Dellerba; nays – none. Motion carried.

Zoning & Codes- CEO/ZEO Doolittle provided the August report via email, for the board to review. During the month of August, CEO/ZEO Doolittle conducted 7 inspections; 7 site visits; issued 2 building permits; 2 zoning permits; received 0 complaint violations; and issued 1 violation letter. The village’s code book should be reviewed by the Village Planning Board; 110 E. Schuyler Street property has been posted with a placard; need to inventory large maps in office; sub-division folders need to be inventoried, renamed and tax map numbers updated; required training schedule for 2024 all on Friday from August-December; fire and property maintenance inspection sheets to be updated to include all required information and finalize list of properties not inspected.

**Old Business:** None.

**New Business:**

Farmer’s Market Extension Request- Ms. Kathy Iles of the Chamber of Commerce’s (CoC) Farmer’s Market respectfully requested that the CoC be allowed to extend their Farmer’s Market for one extra week, until October 3, 2024. A motion was made by Trustee Brach, seconded by Trustee Andrews to grant and extension of one week, until October 3, 2024, to the CoC Farmer’s Market. Ayes – Trustees Brach, Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Bills & Payroll- A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve the bills of abstract #7 and #4 – Trust & Agency and the payrolls for the weeks of: August 25<sup>th</sup> and September 1<sup>st</sup> as presented. Ayes Trustees Stabb, Andrews, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #7	\$19,489.23	Vou: #137-163
Transfer Site	Abs #7	\$2,582.12	Vou: #28-34
WWTP Fund	Abs #7	\$19,402.48	Vou: #35-48
Trust & Agency	Abs #4	\$3,029.21	Vou: #11-14

**Adjournment:** There being no other business, a motion was made to adjourn at 8:40PM by Trustee Brach, seconded by Trustee Stabb. Ayes – Trustees Brach, Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.

  
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Wendy Lee, Village Clerk