

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of October 8, 2024
Page 1 of 4

Present:

Mayor Dellerba, Trustees Andrews, Brach, Stabb and Satterly, Treasurer/Grant Administrator Lisa Kaiding, Street Superintendent, Richard Welch, Village Attorney Jessica Young, present at 7:10PM, and Clerk Lee. Absent: None.

Visitors: Megan Pfendler of Boonville Environmental Conservation Council (BECC), Rodney Grower representing the Northern Oneida Co. ATV Club, Chris Lint, and Lisa Bellinger-Barber of NOCCOG.

Meeting: Mayor Dellerba called the meeting to order at 7:00PM.

Minutes:

Motion by Trustee Brach, seconded by Trustee Satterly to approve the workshop minutes of September 24, 2024 as presented. Ayes – Trustees Brach, Satterly, Stabb, Andrews and Mayor Dellerba; nays – none. Motion carried.

Visitors:

Lisa Bellinger-Barber of NOCCOG - mentioned several items in the October newsletter.

Rodney Grower (NOCATV)- Mr. Grower discussed the ATV club trails map and asked the board where this stands in terms of opening trails. Attorney Young stated that Oneida County has to initiate the first step in order for the village to be able to make the connections to the trails. Attorney Young also stated that the village would be able to establish trailheads within the village to connect the designated village streets to the trailheads and the trailheads to the county trails, if approved on all levels of government. Attorney Young also stated that the village would need a revised map with the trailheads detailed on it and the correct designated village streets on it.

Megan Pfendler- Ms. Pfendler mentioned that the Boonville Environmental Conservation Council has won several Awards for their service! Ms. Barbara Freeman was honored by NYSACC for over 50 years of service on the council! The board congratulated Ms. Pfendler and the council on their accomplishments. The BECC's Annual Clean-up Day will be on Saturday, October 12, 2024, beginning in the Little Village Park.

Chris Lint- Mr. Lint discussed his desire to re-build the Slim's Restaurant, which was destroyed in the 2020 Main Street fire. He also expressed interest in extending the building out some into the Municipal Parking Lot A. Attorney Young read the property deed that Mr. Lint had and stated that the village has an easement for the parking lot from 1990. After some discussion by the board, a motion was made by Trustee Stabb, seconded by Trustee Brach to adopt the following resolution:

RESOLUTION
NO: 08-2024
VILLAGE OF BOONVILLE
EASEMENT RELEASE

WHEREAS the Village of Boonville owns a Parking Lot, known as Municipal Parking Lot A, with a tax parcel ID# 33.006-1-46, which is located behind the store fronts on Main Street;

WHEREAS, the Village of Boonville received an easement from Robert and Marie Yauger, dated April 27, 1990, and recorded in the Oneida County Clerk's office on July 26, 1990, in Book 2539 of Deeds at page 50, providing the Village with the right to construct, repair, pave and maintain a parking area;

WHEREAS, the Village of Boonville would like to release said Easement given that the Easement is not being utilized for the intended purposes and the usage and upkeep of the Easement area would create a hinderance to the Village; and

WHEREAS, this release of the Easement is subject to permissive referendum;

NOW THEREFORE BE IT RESOLVED, the Village of Boonville will release said Easement after the 30-day waiting period has expired.

Adopted by the following vote:
Ayes: 5 Nays: 0 Absent: 0

Wendy Lee
Village Clerk

Correspondence: None.

Department Reports:

Grants & Treasurer- Treasurer Kaiding presented the board with her Grant Report prior to the meeting. Treasurer Kaiding presented the board with a resolution for consideration:

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of October 8, 2024
Page 2 of 4

**RESOLUTION – RESTORE NY – ROUND 9
VILLAGE OF BOONVILLE, ONEIDA COUNTY, NY
NO: 7-2024**

WHEREAS the Village of Boonville is eligible for grant funding under Round 9 of the Restore NY Communities Initiative Municipal Grant Program, and

WHEREAS the Village Board of Trustees was made aware of a project that will qualify for funding and an application will be submitted to Empire State Development Corporation (ESDC) in an amount not to exceed \$1,000,000 as follows: Redevelopment at 133.135.139 Main Street by Garrett Boone Inc.;

The project includes new construction of a mixed-use building at 133.135.139 Main Street in the Village of Boonville. The developer/property owner, in cooperation with the Village, will construct a three (3) story structure conforming with the historic Main Street look with 3 street level commercial tenant spaces and two (2) stories of modern housing. It is the largest vacant area on Main Street that was created by a devastating fire in 2020. The property is included in Boonville's NY Forward strategic investment area and is one of the Village's top development priorities to fill a need for commerce and housing on Main Street;

WHEREAS this project is consistent with all existing local plans, the proposed financing is appropriate for the project, the project will facilitate effective and efficient use of existing and future public resources so as to promote both economic development and preservation of community resources and the project develops and enhances infrastructure and/or other facilities in a manner that will attract, create and sustain employment opportunities in the Village of Boonville;

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees hereby supports and will sponsor an application for Restore NY funding for Garrett Boone Inc. at 133.135.139 Main Street and will administer the grant in accordance with all applicable rules and regulations established by ESDC, and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign the application and any agreements required by ESDC for grant funding that results from the application.

Date: October 8, 2024

Adopted by the following vote:
Ayes: 5; Nays: 0; Absent: 0

A motion was made by Trustee Brach, seconded by Trustee Andrews to adopt the foregoing resolution as presented. Motion carried. A public hearing will be set for November 12, 2024 at 6:45PM.

NY Forward- LaBerge Consultants and the LPC continue to meet publicly and an executive session to review applications for submittal to the Department of State in December.

MVEDD- \$10,000 grant awarded from energy tasks performed – LED lighting is on the list for Erwin Park and the Little Village Park if there is enough. Ken Stabb and Rob Schneider submitted estimates.

Oneida County Main Street program- Welcome Wall refurbishment has been completed and painting will start soon; walkway paving – completed.

Erwin Park Project- La Bella Group working on final design plan for bid.

Capital Project WWTP- Barton & Loguidice report sent to board via email.

ADMINISTERING:

1. Capital Project at WWTP
 - \$3,000,000 grant; \$4,372,000 loan - USDA/RD; \$1,000,000 – DEC WQIP; \$2,200,000 - EFCPF
2. \$431,223 – OC Main Street grant (50/50 match)
3. \$ 42,950 – OC Flood Mitigation – Lansing Place (25% match) - **remaining**
4. \$328,124 – NYS Parks (75% grant/25% match) = \$437,498.67
5. \$40,500 – EFC Smart Growth – update Village/Town Comprehensive Plan (25% match) begin Oct. 1, 2024
6. \$971,000 – BRIDGE NY – Summit Street culvert that carries Mill Creek (0 match) – 2024
7. \$275,000 OC Flood Mitigation award (MUST FIND OTHER FUNDING FOR THIS PROJECT/FINANCE)
8. \$4,000 – Bullet Proof Vest grant for Boonville PD
9. \$4.5 million grant award for NY Forward
10. \$2 million grant for Restore NY – 210 Grove Street
11. \$59,500 – FEMA grant award – Assistance to Firefighters Grant

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of October 8, 2024
Page 3 of 4

Stone from the Summit Street Culvert- Treasurer Kaiding stated that she had been contacted by Patricia Thomas of the Erwin Library who stated that a library visitor had suggested that the some of the stone to be removed from the culvert could be placed at the Erwin Library, as they are intending to construct an outdoor space for visitors to sit and read. A motion was made by Trustee Brach, seconded by Trustee Satterly to approve of the Erwin Library having first choice of stones which will be removed from the Summit Street culvert, to be placed at the library in their outdoor space. Ayes – Trustees Brach, Satterly, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.

Treasurer's Report- Treasurer Kaiding presented her August treasurer's report to the board ahead of the meeting. A motion was made by Trustee Brach, seconded by Trustee Stabb to accept the August treasurer's report as presented. Ayes – Trustees Brach, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Grant Disbursement Agreement- Treasurer Kaiding presented the board with a grant disbursement agreement, for the Restore NY grant, on behalf of the West Dacks II, LLC for their property at 210 Grove Street. A motion was made by Trustee Stabb, seconded by Trustee Brach to authorize Mayor Dellerba's signature on the Restore NY grant disbursement agreement for West Dacks II, LLC. Ayes – Trustees Stabb, Brach, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Police- OIC Robenski presented his monthly report to the board prior to the meeting. In the month of September, a total of 53 calls for service were answered. OIC Robenski stated in his report, that the village has been experiencing a significant increase in the number of juvenile complaints for incidents caused largely by juveniles who do not reside in the village. The department has attempted to initiate 4 traffic stops that have all ended with the vehicles fleeing at a high rate of speed, all four of these incidents are believed to have been with juvenile male drivers, again, who do not reside in the village. Mental health calls as well as domestic disputes are also increasing and we are addressing them as required. Most are repeat calls. Corporal Eric Cadwell has been cleared for duty.

Streets/Sewers- Supt. Welch presented his report to the board ahead of the meeting. In the month of September, the DPW has dug up Thornton Avenue on the top of Mill Street to change out some sewer fittings so that it may be more easily slip-lined; the fence along the path from Stewart's Shop to the Tops Plaza has been removed; green waste collection continues; the path from Stewart's Shop to the Tops Plaza has been paved; pump station repairs started; fixed fire house roof; #25 truck (2005 Freightliner) has had new leaf springs put into it; assisted the Town of Boonville with screening; cleaned out digester at the WWTP; splash pad has been winterized; #11 truck (2015 GMC) had front brakes replaced; started building new grates for sanders

WWTP- A September activity report was presented via email to the board ahead of the meeting, by Ken Scherrieble, Jim Rathbun, and Nathan Majewski. Two new employees began work at the WWTP. Nathan Majewski started on August 26th and Eric Stempien started on September 3rd. Belt press ran well this month; septic hauler activity resumed September 2024; we produced dewatered sludge in September and sent 32/12 tons to the landfill; no overflows in September; Tom Cullings from the street department is continuing training the new guys at the plant; 3,200' of sewer line has been jetted so far this year; Tom and Eric had performed mark-outs and sewer jetting in September; Jim Rathbun of Camden Group was on site for 42.9 hours in September; WWTP is now using Converse Labs of Watertown to collect samples for the permit in September and are quite satisfied with their results; the pump station near the DPW garage stopped pumping and outside assistance was needed; Eggan Environmental was called to come and pump down the station pit for examination and it was recommended that the DPW call Koester Associates to evaluate and repair the station – pump station is now operating as it should, in automatic; James Decare of Camden Group is done performing weekend duties for the summer; digester #2 is now empty and in need of cleaning with a vac truck; Street Superintendent Welch stated he would contact the Solid Waste Authority about having them do the job with their truck; Ken Scherrieble contacted Mike Bocchi of NYSDEC about the disposal of the digester grit and we will devise a plan for disposal; cleaning is planned for the 1st of October and the grit will be dumped onto plastic sheets behind the sludge building and left to dry before disposal at the landfill.

Parks- No report.

Transfer Site- No report.

Fire- The September fire report was submitted via email prior to the meeting. In the month of September, a total of 11 calls were answered for service: 5 calls were answered in the Village; 3 were attended in the Town of Boonville; and mutual aid was given twice to the Town of Ava and once to the Town of Steuben.

Zoning & Codes- CEO/ZEO Doolittle provided the September report via email, for the board to review. During the month of September, CEO/ZEO Doolittle conducted 1 inspection and 1 site visit. The village's code book should be reviewed by the Village Planning Board.

Old Business: None.

Village of Boonville Board of Trustees
13149 State Route 12
Boonville, NY 13309

Meeting of October 8, 2024
Page 4 of 4

New Business:

2012 GMC 3500 truck bid- The following bids were received for the sale of the 2012 GMC 3500 Street Department truck:

Adirondack Railway Preservation Society, Inc.	\$10,216.45
Renee Scheve	\$9,191.03
Tom Murch	\$8,888.88
Arthur Bailey	\$1,551.00

A motion was made by Trustee Andrews, seconded by Trustee Satterly to accept the bid of \$10,216.45 from the Adirondack Railway Preservation Society, Inc. Ayes – Trustees Andrews, Satterly, Brach, Stabb and Mayor Dellerba; nays – none. Motion carried.

New Plow purchase- Street Superintendent Richard Welch presented the following prices for the purchase of a new Fisher stainless steel, 9'6" XV2, with curb guards and deflector:

White's Farm Supply	\$9,500.00
Lowville Sport & Farm	\$9,700.00
All Seasons Power Equipment	\$9,108.00

A motion was made by Trustee Brach, seconded by Trustee Stabb to allow Superintendent Welch purchase the plow from All Seasons Power Equipment at a cost of \$9,108.00. Ayes – Trustees Brach, Stabb, Andrews, Satterly and Mayor Dellerba; nays – none. Motion carried.

Street Paving Bid- Only one bid was received for the paving of Mill Street, Thornton Avenue, Hutton Heights and South Street:

Mill Creek Trucking, LLC	\$56,000.00
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A motion was made by Trustee Stabb, seconded by Trustee Satterly to award the bid to Mill Creek Trucking, LLC in the amount of \$56,000.00. Ayes – Trustees Stabb, Satterly, Andrews, Brach and Mayor Dellerba; nays – none. Motion carried. This bid is for the paving of the streets only, Superintendent Welch estimates with the purchase of the materials by the village, the total project may be approximately \$92,750.00.

Return of Village Taxes to Oneida Co.- Clerk Lee presented the Village Board with the unpaid tax report for 2024-25. The total of 59 unpaid tax bills: \$45,348.14, this amount includes penalties of \$2,966.72. A motion was made by Trustee Brach, seconded by Trustee Andrews to approve of Clerk Lee returning the unpaid taxes to the Oneida Co. Department of Finance for further collection. Ayes – Trustees Brach, Andrews, Stabb, Satterly and Mayor Dellerba; nays – none. Motion carried.

Hurricane Relief Effort for North Carolina- The group of Northern New York Cares (NNY-Cares), is collecting items for victims of Hurricane Helene which struck Asheville, North Carolina on September 29, 2024. The goal of this collection is to fill a tractor trailer full of necessities and supplies to help families affected by this tragedy. A motion was made by Trustee Stabb, seconded by Trustee Satterly to designate the Village Offices as a drop-off point for supplies for Northern New York Cares from now until the end of the program, approximately October 26, 2024. Ayes – Trustees Stabb, Satterly, Andrews, Brach and Mayor Dellerba; nays – none. Motion carried.

2025 Medicare Supplemental Blue PPO 3 plan- Clerk Lee presented the board with a new supplemental plan for the retirees of the village. A motion was made by Trustee Stabb, seconded by Trustee Satterly to approve of the new Medicare supplemental plan for 2025, at a monthly premium of \$466.79. Furthermore, the retiree will continue to contribute 20% of the monthly premiums (\$93.36) and the village will pay 80% (\$373.43) of the monthly premiums. Ayes – Trustees Stabb, Satterly, Andrews, and Brach; nays – none; abstains – Mayor Dellerba. Motion carried.

Bills & Payroll- A motion was made by Trustee Stabb, seconded by Trustee Andrews to approve the bills of abstract #9, #5 – Trust & Agency, #34 - Capital Project at WWTP and the payrolls for the weeks of: September 22nd and 29th as presented. Ayes – Trustees Stabb, Andrews, Brach, Satterly and Mayor Dellerba; nays – none. Motion carried.

Gen. Fund	Abs #9	\$102,421.15	Vou: #179-210
Transfer Site	Abs #9	\$10,678.57	Vou: #37-43
WWTP Fund	Abs #9	\$19,402.48	Vou: #37-43
Trust & Agency	Abs #5	\$2,991.64	Vou: #15-18
Capital Project	Abs #34	\$2,009.25	Vou: #39-40

Adjournment: There being no other business, a motion was made to adjourn at 8:45PM by Trustee Satterly, seconded by Trustee Brach. Ayes – Trustees Satterly, Brach, Andrews, Stabb and Mayor Dellerba; nays – none. Motion carried.


Wendy Lee, Village Clerk